



NORTH METRO SOCCER ASSOCIATION FUNDRAISING INSTRUCTIONS

INSTRUCTIONS:

1. Apply for any permits that might be need for your team fundraiser. Allow ample time as most offices need 6 weeks to process.
2. Fill out the fundraiser application and send it along with a copy of the permit application to:

NMSA
Attn: Treasurer
PO Box 99
Andover, MN 55304

3. After the fundraiser, complete the Fundraising Financial Report and sent it along with the money raised to the address listed in #2 above. These funds will be deposited directly into your team account and if payment for product is required, this too will come directly out of your team account.
4. If you require further instructions, please feel free to contact the Association President or the Treasurer. Contact information is listed on the North Metro Soccer Association web site at www.northmetrosoccer.org.



NORTH METRO SOCCER ASSOCIATION
FUNDRAISING APPLICATION

CONTACT INFORMATION:

Team Name: _____ Age Level: BU: _____ GU: _____

Contact Name: _____

Contact Address: _____

Contact Phone #: _____ E-mail: _____

FUNDRAISING INFORMATION:

What type of fundraiser? _____

Name of Company: _____

Company address: _____

Fundraiser Dates: _____ to _____

List of Permits Required: _____

If permits are required, remember to submit a copy of your permit application to NMSA.

**NORTH METRO SOCCER ASSOCIATION
FUNDRAISING FINANCIAL REPORT**

FINANCIAL INFORMATION:

Total Money Collected: \$ _____

Expenses:

Type of Expense: _____ \$ _____

Type of Expense: _____ \$ _____

Type of Expense: _____ \$ _____

Type of Expense: _____ \$ _____

Type of Expense: _____ \$ _____

Type of Expense: _____ \$ _____

Total Expenses: \$ _____

Total Collected: \$ _____

Total Expenses: - \$ _____

Net Profit: \$ _____

CHECK REQUEST:

Payable To: _____ Amount: \$ _____

Mailing Address: _____

If check should be sent somewhere other than listed above:

Name: _____

Mailing Address: _____